**Academic Technology Committee**

**December 10, 2019**

**Minutes**

**Present:**  A. Aukstuolis, K. Barry, J. Chen, C. Dickman, J. D’Agostino, J. Gurnak, R. Gutierrez, M. Heller, A. Hoyt, F. KaeferJ. Mansbach, B. Montes, S. Moon, M. Rezey, J. Singer, K. Thomas, D. Vonder Heide, T. Walker, B. Youngberg, F. Yun, S. Zurek

Guest: Patrick Green and Brody Tate

1. **Review of Minutes**Please review minutes from prior months and email any changes. Check attendance carefully.

**II. Updates from Units/Working Groups: Learning Portfolios: Digication – Patrick**

**Green and Brody Tate**

* Presented results of task force. Learning portfolios used for faculty teaching & learning pedagogy; student learning; assessment of learning
* RFI and RFP: RFI issued to 10 vendors; 4 selected to submit RFP
* Top two invited for presentation with campus stakeholders including faculty, staff and students: Digication and Pebblepad
* Digication chosen:
	+ Used by 1200 colleges and universities
	+ Advantages:
		- Excellent design and ease of use
		- Allows for assessment and tracking of student success
		- Can measure student learning outcomes and provide reports
		- Funded by Technology Fee budget – lower cost
			* Will save more than $150K first year
		- Integrated design element -Direct Peoplesoft integration
		- Provides collaboration spaces
* Roll out:
	+ Present to ITS Executive Committee December 12, 2019
	+ January 2020 reach out to staff and faculty
	+ February 2020 – Information sessions will begin through June 2020 (5 total)
	+ Launch Fall 2020 and ongoing training into Spring 2021
* Questions:
	+ Student access to portfolios? Will have access “forever”; can edit for three years.

**III. Technology Updates:**

**A. Demo of “Just in Time Online” – Chris Dickman**

* This tool was developed by OOL, FCIP, ITS, DMS
* Posted online in a number of places:
	+ <https://www.luc.edu/academiccontinuity/>
	+ <https://www.luc.edu/ool/resources/justintimeonline/>
	+ <https://www.luc.edu/fcip/teachingandcoursedesign/howtoputacourseonlineinanemergency/>
	+ <https://www.luc.edu/its/itrs/itsacademiccontinuityresources/>
* Created with Articulate Storyline
	+ Choose activity: 6 activities to choose from
	+ Less than one hour
* Encourage faculty to use “in a pinch” instead of cancelling class
* Comments
	+ May present a problem if students don’t have access to computers or if internet access is lost

**B. ITS Updates – Bruce Montes**

* Project prioritization will be presented to ITS Executive Steering Committee this week.

**IV. Informational Sharing**

* **Informational Technology Showcase**: February 20, 2020, Damen Student Center, 9am-3pm
	+ LUC.edu/ITS
* **Register Focus on Teaching and Learning – January 9, 2020**
* **B. Youngberg – Panopto and closed captioning?**
	+ Panopto has built in captioning; Zoom may have live captioning soon
	+ Panopto not a good solution for capturing technical/Law terms
	+ J. Gurnak will add to agenda for next meeting of Accessibility Working Group
* January meeting will discuss surveying community for satisfaction with technology and Quinlan syllabus repository project.

**V. Other Business**

* Next Meeting: January 14, 2020, 1-2pm, LSC, 1-2pm, Cuneo 410